



**FALCONS**  
RUGBY LEAGUE SUNSHINE COAST

# Procedure for Requesting Game Changes

All request **must** comply with the 21 Days' notice period

**Step 1:** Club requesting time/date change to master draw **MUST** obtain Written permission/ agreement from Opposing Club first and obtain written approval from Referees Association that they can also accommodate this change if approved.

**Step 2:** If approved, the deadline for this advice is **twenty-one (21) days before the day of the game**. A copy of all correspondence is to be uploaded when completing the online form, in order for the request to be considered.

## [RLSC 2024 Game Change Request Form](#)

**Step 3:** The League Secretary will distribute requests to Senior Board Members/Junior Executives for consideration. The Senior/Junior League will issue their response to the Secretary within 72 hours of request.

**Step 4:** The League Secretary will email QRL staff with outcome of request. QRL to update MySideline / Master Draw etc if approved.

**Step 5:** The League Secretary will email notification of outcome to all Clubs involved in Step 1 as well as Referee association and Camera Coordinator.

NO REQUESTS WILL BE CONSIDERED WITHIN 21 DAY CUT OFF, **UNLESS EXCEPTIONAL CIRCUMSTANCES, WHICH WILL BE CONSIDERED SOLELY AT THE LEAGUE'S DISCRETION**

### Contact List:

Role	Name	Email
Senior President	Jodi Price	<a href="mailto:presidentsnrs@falcons.com.au">presidentsnrs@falcons.com.au</a>
Junior President	Kylie Bickford	<a href="mailto:presidentjnrs@falcons.com.au">presidentjnrs@falcons.com.au</a>
Secretary	Honnie Higgins	<a href="mailto:secretary@falcons.com.au">secretary@falcons.com.au</a>
Referee President	Vic Collins	<a href="mailto:president@sunshinecoastreferees.com.au">president@sunshinecoastreferees.com.au</a>
Referee Secretary	Kailey Beattie	<a href="mailto:secretary@sunshinecoastreferees.com.au">secretary@sunshinecoastreferees.com.au</a>
QRL League Coordinator	Jess Goldthorpe	<a href="mailto:j.goldthorpe@qrl.com.au">j.goldthorpe@qrl.com.au</a>
QRL Area Manager	Sarah Bax	<a href="mailto:s.bax@qrl.com">s.bax@qrl.com</a>